**🙚Mechanic🙘**

Alliance Dairies

4951 NW 170th St.

Trenton, FL 32693

June 15, 2015

[Job Overview 1](#_Toc390859267)

[Position Description 1](#_Toc390859268)

[Major Areas of Responsibility 1](#_Toc390859269)

[Primary Objectives 1](#_Toc390859270)

[Required Knowledge and Skills 2](#_Toc390859271)

[Required Education and Experience 2](#_Toc390859272)

[Work Schedule 2](#_Toc390859273)

[General Guidelines II](#_Toc390859274)

Job Overview

Position Description

As a Mechanic, you are responsible to diagnosis and repair trucks, tractors, heavy machinery, and equipment associated with a dairy farm.

Major Areas of Responsibility

* Rebuild engine, transmissions and other equipment issues
* Complete preventative maintenance measures
* Be on-time and have a positive attitude at work

Problem solve until the problem is solved

Primary Objectives

* Repair and prevent equipment failure or breakdown
* Ensure the highest safety when working on the equipment
* Work well in a team
* Diagnose problems with machinery
* Maintain the highest level of effective and efficient work

Required Knowledge and Skills

* Diagnosis problems
* Perform preventative maintenance on trucks, tractors, and semi-trailers

Required Education and Experience

Requires either education or experience in the field

Work Schedule

7:00-5:30 Monday-Friday

Saturday 7:00am-12:00

Sundays-Off

(No taking off during cutting season is permitted)

[General Guidelines](#Job_Description)

1. Be on time and ready to work.
2. Being absent is not tolerated
	1. If you are unable to come to work call in at least 5 hours prior to your shift and bring in proof of your excuse. (Doctors excuse)
3. Keep your workplace clean.
	1. Do not litter.
	2. Do not throw trash in the manure system
	3. Cigarette butts should not be thrown in the trash. Keep them out of the drain grates and out from under the cows.
	4. Cellophane wrappers should be kept off the floor, in fear of frightening the cows
	5. Keep the breezeway by receiver jars picked-up and kept off the floor.
4. Alcohol and illegal substances are prohibited. Immediate dismissal or suspension from work will result if this rule is violated.
5. Stay out of the office. Use the break room
6. The phone is for business and emergencies only
7. Trading shifts must be approved by your supervisor. On the weekends it is your responsibility to find a replacement and communicate the change to your supervisor prior to the shift starting.